Lifecycle of a DOCUMENT



Recycling bins are great for helping the environment, but they can inadvertently create a hotbed of opportunity for data thieves by leaving confidential information unsecured and at risk.

By using a secure information destruction provider, documents are destroyed much sooner, minimising the potential for security breaches - and the paper is still 100% recycled.



Confidential documents are dropped into a recycling bin and sit unsecured.

MASTERSHRED SECURE DOCUMENT **DESTRUCTION PROCESS**



Confidential documents are dropped into a

secure container.

Our containers have a tamper-proof slot ensuring documents can't be retrieved.

The average office worker goes through 10,000 sheets of paper each year.1

Once collected by cleaning staff, documents are usually left in clear plastic bags.



Insider fraud costs South African businesses millions of Rands every year

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Containers are emptied and documents are destroyed at a secure facility.



Our employees undergo comprehensive background checks and receive ongoing security training

Materials may be placed in unlocked outdoor recycling bins for collection.

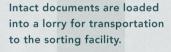


Your information is now exposed to everyone outside your building.

Shredded paper is then sent to a paper mill for recycling.



A Certificate of Destruction is provided to every customer.



With no guaranteed destruction time, information is exposed indefinitely and no

Documents are sorted, generally by unvetted staff, prior to recycling. proof of destruction is provided.

Eventually, documents are destroyed by the recycling process.

Documents are ultimately destroyed BUT confidential information is exposed repeatedly throughout the process.



RECYCLED AND SECURED!

Once confidential information is dropped into a MasterShred container, it remains secure until it is destroyed.



For more information on how

MasterShred

can keep your documents secrure and recycled, please visit www.mastershred.co.za of call us on +27(0)82 906 0485